**Minutes**

**19 September 2023 | AKSNA Regular Board Meeting**

Posted on [14 September 2023](https://aksna.org/2023/09/14/19-september-2023-aksna-regular-board-meeting/) by [Gavin M. Northey](https://aksna.org/author/gmnorthey/)

Alaska School Nutrition Association  
1120 Huffman Rd. Ste. 24  
PMB 791  
Anchorage, AK 99515

19 September 2023  
2:00 p.m. – 3:00 p.m. AKDT

The meeting is hosted on Zoom and is open to all members in good standing. To request the Zoom link and password, contact Gavin Northey, AKSNA President, by emailing president@aksna.org.

**I. Call to Order 2:04 pm**

**II. Roll Call**

**Voting Members**

|  |  |
| --- | --- |
| Present | Name and Title |
| x | Gavin Northey, MBA, SNS, President \* |
|  | Tanya Dube, SNS, President-elect |
| x | Trevor Bridgewater, SNS, Treasurer and Past-President (2022-2023) † |
| x | Sandie Ponte, Secretary, and Past-President (2021-2022) |
| x | Rachel Spencer, Chairwoman, Public Policy & Legislation Committee |
| x | Carlos Perez, Chairman, Communications Committee |
| x | Tiffany Kurani, NDRT, Chairwoman, Nutrition Standards & Education Committee |
| x | Sue Lampert, Past-President (2020-2021) |

Quorum is established when five or more voting members are present  
\* The President votes only in the event of a tie  
† The immediate Past-President votes in the event that they hold another position with voting rights

**Non-voting Members**

|  |  |
| --- | --- |
| Present | Name and Title |
| x | Susan Pougher, Member At-large |
| x | Tracy Hulett, Member At-large |

**Also Present: Debbie Soto and Diane Russo**

**III. Adoption of Agenda**

**IV. Consent Agenda**

Rachel motioned to approve consent agenda as written, Trevor second.

**A. Minutes of Previous Meeting(s)**

There are no minutes to approve

**B. Financial Reports**

**1. Fiscal Year 2023**

[FY2023 Income StatementDownload](https://aksna.org/wp-content/uploads/2023/09/FY2023_IncomeStatement.pdf)

[FY2023 Income Statement by MonthDownload](https://aksna.org/wp-content/uploads/2023/09/FY2023_IncomeStatementbyMonth.pdf)

[FY2023 Statement of Financial PositionDownload](https://aksna.org/wp-content/uploads/2023/09/FY2023_StatementofFinancialPosition.pdf)

[FY2023 Statement of Cash FlowsDownload](https://aksna.org/wp-content/uploads/2023/09/FY2023_StatementofCashFlows.pdf)

**2. Month ending 31 July 2023**

[20230731 Income StatementDownload](https://aksna.org/wp-content/uploads/2023/09/20230731_IncomeStatement.pdf)

[20230731 Income Statement by MonthDownload](https://aksna.org/wp-content/uploads/2023/09/20230731_IncomeStatementbyMonth.pdf)

[20230731 Statement of Financial PositionDownload](https://aksna.org/wp-content/uploads/2023/09/20230731_StatementofFinancialPosition.pdf)

[20230731 Statement of Cash FlowsDownload](https://aksna.org/wp-content/uploads/2023/09/20230731_StatementofCashFlows.pdf)

**C. Membership Report**

Tanya absent

89 Members

3 in grace

1 expired

**V. President’s Report**

Gavin Northey, MBA, SNS,

Need PP&L Chair and Member Services Chair. If anyone has any ideas. Maybe Amy for PP&L. New report for new Directors, can also use for recruitment. Plan of Action is now due at the end of the calendar year.

**VI. Treasurer’s Report**

Trevor Bridgewater, SNS

Nothing to report as everything is in the consent agenda.

**VII. Standing Committee Reports**

**A. Public Policy & Legislation**

Rachel Spencer

A new PP&L chair is appointed by president and approved by the board. Needing a new chair as Rachel is leaving us.

**B. Member Services**

A welcome packet for potential new members in a previous meeting.

**C. Communications**

Carlos Perez

1. **Mush On News**

Next addition going out in mid October. Need any submissions by October 2nd.

1. **Web Site**

Gavin: Fixed the pictures on the website. Vendors registration still not functioning.

1. **Social Media**

Trevor?

**D. Conference Committee**

Tanya absent. Don’t know what’s been done. Can’t get a hold of Tanya. We will reach out again, if no answer we will have emergency board meeting next week.

Tanya Dube, SNS

**E. Food and Vendor Expo Committee**

Gavin Northey, MBA, SNS

Schedule a meeting mid October. Should we do lunch on our own or provide a luncheon? Awards banquet- keep it or do it during the business meeting. Do vendorssocial different, cocktails in the bar? Crowne Plaza?

**E. Nutrition Standards & Education Committee**

Tiffany Kurani, NDRT

Has a nice list of trainings for new Directors/ Members. Putting together a guide. SNS, are we doing it? Does Tanya have the books?

**VIII. Ad-hoc Committee Reports**

**A. Contract Executive Director Committee**

This committee has been tabled

Tiffany Kurani motioned the committee to be tabled until the budget is up for review closer to end of the year (in December) Trevor second. No discussion. All in favor. Motioned carries.

**B. Awards & Recognition Committee**

This committee needs a chairperson

**IX. Unfinished Business**- none

**X. New Business**

Tracey to go to ALASBO December 4th.

**A. Motion to Update Executives and Key Contacts**

~~Gavin Northey~~ Sandie Ponte motions to update AKSNA’s Wells Fargo bank accounts to include Tanya Dube, President-elect. This motion will make the list of Executives and Key Contacts as follows:

* Gavin Northey of Juneau, Alaska (President and Registered Agent)
* Tanya Dube of Anchorage, Alaska (President-elect)
* Trevor Bridgewater of Fairbanks, Alaska (Treasurer and Past-President)
* Sandie Ponte of Cordova, Alaska (Secretary and Past-President)

Carlos second. No discussion. All in favor. Motion carries

**B. Motion to Update AKSNA’s Street Address on Banking Records**

~~Gavin Northey~~ Tiffany Hulett motions to update AKSNA’s Wells Fargo bank records to reflect its street address to 800 F Street, Unit P4, Juneau, Alaska 99801. This motion aligns the street address with the address of AKSNA’s Registered Agent. The mailing address shall remain the address on Huffman Road in Anchorage Alaska.

Sandie seconds. No discussion. All in favor. Motion carries

**XI. Announcements / Good of the Order**

**XII. Adjournment**

**2:55pm**

The next meeting will be 17 October 2023