**19 December 2023 | AKSNA Regular Board Meeting Minutes**

Alaska School Nutrition Association  
1120 Huffman Rd. Ste. 24  
PMB 791  
Anchorage, AK 99515

19 December 2023  
2:00 p.m. – 3:00 p.m. AKDT

The meeting is hosted on Zoom and is open to all members in good standing. To request the Zoom link and password, contact Gavin Northey, AKSNA President, by emailing president@aksna.org.

1. **Call to Order**

Gavin Called meeting to order at 2:12pm

**II. Roll Call**

**Voting Members**

|  |  |
| --- | --- |
| Present | Name and Title |
| x | Gavin Northey, MBA, SNS, President \* |
|  | Tanya Dube, SNS, President-elect |
| x | Trevor Bridgewater, SNS, Treasurer and Past-President (2022-2023) † |
| x | Sandie Ponte, Secretary, and Past-President (2021-2022) |
| x | Carlos Perez, Chairman, Communications Committee |
| x | Susan Pougher, Chairwoman, Public Policy and Legislation |
| x | Tiffany Kurani, NDRT, Chairwoman, Nutrition Standards & Education Committee |
| x | Sue Lampert, Past-President (2020-2021) |

Quorum is established when five or more voting members are present  
\* The President votes only in the event of a tie  
† The immediate Past-President votes in the event that they hold another position with voting rights

**Non-voting Members**

|  |  |
| --- | --- |
| Present | Name and Title |
| x | Tracy Hulett, Member At-large |
| x | Amy Rouse |
| x | Debbie Soto |
| x | Tonia Parfitt |

1. **Adoption of Agenda**

Sandie motioned to amend agenda to move new business to the front of agenda. Susan seconds.

Tiffany motioned to approve agenda as amended. Sandie Seconds.

1. **Consent Agenda**

Tiffany motioned to accept agenda, Trevor seconds, All in favor.

**A. Minutes of Previous Meeting(s)**

[AKSNA Board Meeting Minutes 14 November 2023Download](https://aksna.org/wp-content/uploads/2023/12/AKSNA-Board-11_14_23-minutes.docx)

**B. Financial Reports**

**C. Membership Report**

* 105 Members
  + Director: 16
  + Manager: 67
  + Employee 14
  + State Agency: 6
  + Retired: 2
* 7 in grace

1. **President’s Report**

**Busy month. Trainings and reviews. Meals to You final draft to USDA. Approved for grant for Meals To You. Needs to turn in Plan of Action. Elections coming up. If everyone can bring in a new person to be on the board. Need to recruit members. Trying to connect with smaller states to work together for hiring an executive director to share.**

Gavin Northey, MBA, SNS,

**VI. Treasurer’s Report**

Trevor Bridgewater, SNS

Working on registrations’ for vendors show and Conference. Money is starting to flow in. Needs access to Wells Fargo. Most Vendors have paid. Thanks Tiffany for checking mail. $34,000 deposited, $3,000 not deposited and $17,000 due. Balance for savings account is $24,962.64. Balance for checking account is $83,364.26.

**VII. Standing Committee Reports**

**A. Public Policy & Legislation**

Susan Pougher

Signed up for LAC. More to report at annual business meeting in Jannuary.

**B. Member Services**

**105 members.**

**C. Communications**

Carlos Perez

Please send items for Mush On

**1. Mush On News**

Carolos Perez

**2. Web Site**

Gavin Northey

Nothing new. Going to move it to Seattle over winter break.

**3. Social Media**

Trevor Bridgewater

Facebook active. Hits when registration opened. Hits for tasting with IFS. Will share updated conference schedule.

**D. Conference Committee**

Tanya Dube, SNS

Absent. Looks like pretty full agenda. Going to cut off registration for Servsafe at the end of December. SNS is the 1st. Cocktail social will now be Mock-tail social. Games, Vendors, activities.

**E. Food and Vendor Expo Committee**

Gavin Northey, MBA, SNS

Working with Amtab. Brining up 20’ x 20 ‘booth. Working with Alaska Events Services. Had to buy extra space. Currently 41 registered.

**E. Nutrition Standards & Education Committee**

Tiffany Kurani, NDRT

No updates

**VIII. Ad-hoc Committee Reports**

**A. Contract Executive Director Committee**

This committee has been tabled until February 2024

**B. Awards & Recognition Committee**

This committee needs a chairperson

Tania, first up is Artic Innovation contest.

**IX. Member Comments and Testimony**

**X. Unfinished Business**

No unfinished business

**XI. New Business**

**A. Appointment of Awards and Recognitions Committee Chairperson**

The president submits for appointment, Tonia Parfitt, for Chairwoman of the Awards and Recognition Committee.

Tiffany motioned to approve appointment, Susan seconds. No discussion, All in favor.

**B. Acceptance of North Coast Seafoods Presentation Proposal**

Andrew Wilkinson of North Coast Seafoods in Boston, Massachusetts submitted a proposal to present, “Kelp Is On the Way.” The board must vote to allow commercially-sponsored/commercially-presented sessions.

Tiffany motioned to accept proposal. Susan seconds.

Discussion: Susan, looks informative, not selling. Tiffany agrees, looks sparse for 45 minutes. Concerned about turning it into a sales pitch. Sue: would have to approve his PowerPoint ahead of time. Gavin has told him he needs to register for Vendors show.

Tiffany motioned to amend proposal to include the requirement of having access to Power Point. Trevor seconds. All in favor. Motion passes.

Susan motioned to require registration to the Vendors Show. Tiffany seconds.

Discussion, Trevor asks would we be scaring them off? Do they sell other items? Is there a need for it to be on the schedule?

Vote to require registration to Vendors Show,3 aye and 4 nays.

All in favor of the motion to to approve amended presentation proposal, all nay.

C. Pam Fobes

Trevor: Pam has a proposal to present a personal wellness session.

Trevor motioned to accept her proposal. Tiffany seconds.

All in favor, motion carries.

[North Coast Seafoods Presentation ProposalDownload](https://aksna.org/wp-content/uploads/2023/12/Alaska-SNA-Presentation-Outline-January-2024.docx)

**XII. Announcements / Good of the Order**

**XIII. Adjournment**

**Adjourned at 3:09 pm**

The next meeting will be 9 January 2024